



Central La Human Services District – Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, La
Thursday, September 14, 2017

Members Present: Shirley Washington (Catahoula Parish); Kathy Scarborough (Grant); Anthony Jackson (LaSalle Parish); “Sandy” Guynn (Vernon Parish); Dr. Charles Ugokwe (At-Large/Rapides Parish), Dayna Davis (At-Large/Rapides Parish) Darrell Rodriguez (Rapides Parish), Randa Connor (Winn Parish)

Members Absent: Priscilla Jeansonne (Avoyelles Parish); Dr. Brenda Moore (Concordia); Dr. Renata Pilatova (At-Large/Rapides)

Guests: Michael DeCaire, Ph.D. (Executive Director), Karin Shrader (CFO); Crystal Hurt (HR Specialist), RoseMary Futrell (Administrative Assistant/Board Liaison), Betty Gilmore, Victor Dennis Jr. and Tommy Davis.

AGENDA ITEM	DISCUSSION / ACTION
Call to Order/Quorum	Dr. Charles Ugowke called to order the meeting at 5:30 pm. 8 of 11 board members personally present.
Opening Prayer and Pledge of Allegiance	“Sandy” Guynn led the prayer and the Pledge of Allegiance.
Read and Approve September 2017 Meeting Agenda / Solicit Public Comment Requests	Dayna Davis read the September Agenda aloud to the board and guests. Kathy Scarborough/Sandy Guynn moved/seconded to accept September 2017 agenda. Motion Carried.
Consent Agenda August 2017 Board Meeting minutes	Shirley Washington/Kathy Scarborough moved/seconded approval of August 2017 minutes. Approved with no changes and motion carried.
District Reports ED Monthly Report Financial Report	Dr. DeCaire read his monthly Executive Director report to the board and public and fielded questions. Karin Shrader reviewed the July 2017 financial report with the Board and fielded questions. Kathy Scarborough/Dayna Davis moved/seconded to accept the July 2017 financial report.

Policy Reviews	No policies to review for the month of September.
Board Business	
1. Financial Condition and Activities- Legislative Audit	Nothing to report at this time. Audit has not taken place.
2. Agency (ED-Report by Disability Correlated to Strategic Planning Plan	Dr. DeCaire presented his report verbally to the board. He felt that the district was meeting the needs of their clients even with the budget cuts that have occurred.
3. Financial Planning and Budgeting –Present FY18 budget	Karin Shrader reviewed the FY18 budget with the board and fielded questions.
4. Update Orientation Binders	White binders were updated at the meeting. Dr. Pilat, Dr. Moore, and Priscilla were not present to update their white binders which will be addressed at the next meeting.
5. Board Development/Training Topic	District Advisory Council presentation-Vic Dennis updated the Board on the Advisory Council and fielded questions and handed out a brochure. He advised the Board of the upcoming meeting, September 20, 2017.
<i>NEXT MONTH</i>	
Board Business	
Executive Limitations	II. C. Treatment of Staff (reviewed by Michael)
Board-ED Linkage Review	IV. C. Accountability of the ED (Kathy Scarborough) IV.D. Delegation of the ED (Dayna Davis)
Board Development/Training Topic	Visual presentation of where services are provided.
<i>Questions/Comments as Solicited</i>	None Submitted.
<i>Announcements</i>	Next Meeting: Thursday, October 12, 2017. Refreshments for October will be provided by Anthony Jackson.
<i>Adjournment</i>	Dayna Davis/Anthony Jackson moved/seconded adjournment at 6:30 p.m.; approved and motion carried.